



October 2019

Dear Parents/Carers,

Year 11 Leavers Prom – Wednesday 8th July 2020

As a reward for their efforts throughout their years at Oakgrove School, we have decided to offer our Year 11 their own Prom. In order to attend the Prom they will need to pass the 'Prom Criteria' (explained to students in assembly). Please find all the details regarding this event below. If you have any queries regarding the prom, please do not hesitate to contact me at the school.

Venue: DoubleTree Hilton Hotel, Milton Keynes
Date & Time: Wednesday 8th July 2020, 7:00pm till 11:40pm
Ticket Price: £35 (initial deposit of £20.00 is required to secure a place – final price to be determined when we have final numbers and every effort will be made to reduce the cost)

The ticket price will include room hire, a 2 course fork buffet, DJ, entertainment, doorman and décor. The final price of the tickets will be confirmed nearer the time, once all deposits have been made and fundraising has been conducted by our Prom Committee. The theme of the Prom will be formal wear, with no colour code. Denim, trainers, sportswear and hooded tops will not be accepted and entrance will be refused if a guest arrives wearing any of these items.

Please note that whilst the prom will be partly supervised by school staff, this is at their goodwill and it is a way of staff supporting the students whom many will have taught/supported for several years. **Overall responsibility for student welfare falls to host venue and not the school.** All students who have successfully met all the required criteria will be able to purchase tickets, however we reserve the right not to issue tickets to individuals who have not. I would like to reassure you that this is non-smoking venue. During the evening students will be able to purchase soft drinks at the bar, but no alcohol will be served to them. If students arrive at the venue and appear to be under the influence of alcohol or any other substance they will be refused entry. We aim to have a fun and enjoyable Prom and would not wish for an unfortunate incident to prevent the evening from being a success.

Payment for this event should be made via ParentPay at www.parentpay.com (or via the link on the school's website). At the same time, you will provide your consent and medical information, removing the need to complete and return the reply slip.

Secondary Address:
 Venturer Gate, Middleton
 Milton Keynes, MK10 9JQ
Email: oakgrove@oakgrove.school

Headteacher (All-through): Ian Tett BSc; C.Geog; PQSI; NPQH
Senior Deputy Headteacher: Nicola Irwin-Morris BSc; PQSI; NPQH
Headteacher (Primary and Nursery): Mark Sim BA; PGCE; MBA
Deputy Headteacher: Ian Boon BEd
Web: www.oakgrove.school | **Tel:** 01908 545300

Primary Address:
 Atlas Way, Oakgrove
 Milton Keynes, MK10 9SG
Email: primary@oakgrove.school



If it is essential you pay by cash or cheque, you will need to complete the consent and medical form attached. The information you supplied for your child on the data collection section of the Parent App is the information we will use for this trip, so it is essential that you inform us of any changes. Please add any additional medical information to the attached consent slip.

If you wish to purchase a ticket, please make your payment by **Friday 20th December 2019.** The balance will be required nearer the time of the event and the deposit of £20.00 will be non-refundable.

Please note that we require a minimum of 180 students for our booking to go ahead. If you have any issues regarding the payment/time schedules them please contact me at school on 01908 545300 to discuss the options.

Yours Sincerely,

Miss T Gordon
Head of Year 11

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Miss T Gordon

Name of Student:..... Tutor Group:.....

I give permission for the above named student to take part in the Year 11 Prom at The DoubleTree Hilton Hotel, Milton Keynes on Wednesday 8th July 2020, 7pm to 11.40pm.

I enclose the deposit payment of £20 cheque/Cash

**Delete as appropriate*

* I confirm that there are **no changes** to my child’s medical conditions

* My child’s medical condition has changed as detailed below:-

.....

.....

Signed:.....Parent/Carer Date:.....

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