



Excellence, Innovation, Respect

## **Oakgrove Primary and Nursery**

### **Nursery**



## **Meet the Teacher**

## **Key Information**

## **2021-2022**

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Due to serious, life threatening allergies amongst our children, we must insist that no nuts or products containing nuts are brought into school.

We appreciate your support in helping us to keep all children safe in school.

## Term and Holiday Dates 2021/2022

| Term Dates  |                    |                    |
|-------------|--------------------|--------------------|
| Autumn term | Friday 3 September | Friday 22 October  |
|             |                    |                    |
|             | Monday 1 November  | Friday 17 December |
|             |                    |                    |
| Spring term | Tuesday 4 January  | Friday 11 February |
|             |                    |                    |
|             | Monday 21 February | Friday 1 April     |
|             |                    |                    |
| Summer term | Tuesday 19 April   | Friday 27 May      |
|             |                    |                    |
|             | Monday 6 June      | Wednesday 20 July  |
|             |                    |                    |

### **Inset days – School Closed for Children**

Wednesday 1<sup>st</sup> September 2021 and Thursday 2<sup>nd</sup> September 2021

Friday 26<sup>th</sup> November 2021

Thursday 21<sup>st</sup> July 2022

Friday 22<sup>nd</sup> July 2022

### **Bank and Public Holidays 2021/2022**

Christmas Day                      Saturday 25 December

Boxing Day                            Sunday 26 December

New Year's Day                      Monday 1 January

NY Bank Holiday                      Monday 3 January

Good Friday                            Friday 15 April

Easter Monday                        Monday 18 April

May Day Holiday                      Monday 2 May

May Bank Holiday                      Thursday 2 June

Platinum Jubilee                        Friday 3 June

## Dates for your Diary – Autumn Term 2021

- **Friday 3<sup>rd</sup> September**  
Nursery 'Meet the Teacher' visits begin
- **Wednesday 8<sup>th</sup> September**  
Deadline for completing your child's registration via the Oakgrove SIMS Parent App – please ensure you log in and check all your child's details are correct.
- **Thursday 9<sup>th</sup> September**  
First intake group of Nursery children will start in nursery
- **Friday 24<sup>th</sup> September**  
All children joining Nursery will have started school by this day
- **Thursday 23<sup>rd</sup> September**  
**Parents Early Years Curriculum Information Meeting**  
Curriculum information meeting for parents of children in Nursery, focusing on how the children learn through play.
- **Monday 11<sup>th</sup> October**  
School Photos
- **Monday 25<sup>th</sup> October to Friday 29<sup>th</sup> October**  
**Half Term Holiday - School Closed**
- **Friday 26<sup>th</sup> November - School Closed for INSET Day**
- **Friday 17<sup>th</sup> December 3.30pm Nursery closes for Christmas Holidays**

### School Contact Details

Oakgrove School, Primary and Nursery  
Atlas Way  
Oakgrove  
Milton Keynes  
MK10 9BD

Tel: 01908 545300 (option 5 for Primary)

Email: [primary@oakgrove.school](mailto:primary@oakgrove.school)

Website: [www.oakgrove.school](http://www.oakgrove.school)

## Nursery Staff Members



Emily Barton  
Blossom Class Teacher



Rachel Adams  
Teacher and SENCo



Katie Wood  
Nursery TA



Danielle Garnam  
Nursery TA



Vicky Burton  
Nursery TA

## What your child needs for Nursery at Oakgrove School

- **Uniform** – Blue sweat shirt or cardigan, grey skirt or trousers, white polo shirt and black shoes.
- **Book bag** – We will send home letters and information through the book bag please ensure that your child brings it to school each day. Keyring for recognition.
- **A suitable coat for the weather** - the children will spend lots of time outside throughout the year.
- **Wellies** – For outdoor play when wet.
- **Spare clothes** – children in nursery are starting to manage their own toilet timings and this will take some practise. Please include socks and underwear with their clothes. The children are also likely to get messy during their learning and play – this is an important part of your child’s education at this age! A spare clothes bag is welcome to stay on your child’s peg to be returned each half term or when clothes have been used. If your child is still getting the hang of the toilet, please provide everything that they will need during their session in Nursery. Please also ensure that staff are aware of the support your child needs.
- **Water Bottle** – Please ensure that your child brings a full water bottle to school each day containing only water.
- **Sun hat/woolly hat and gloves as needed.**
- **Sun cream** – sun cream must be applied at home prior to the start of Nursery.



## Please name everything your child brings to Nursery!

Easy use name tags are available online or alternatively a name written in biro.

## **Working Together to Minimise Coronavirus Risk in Nursery**

We all need to work together to ensure that our nursery remains a safe place to be for staff and children by minimising the risk of spreading coronavirus. All parents and staff members play an important role in this. We must ask that under no circumstances do staff or pupils come into nursery if they have any of the coronavirus (Covid-19) symptoms listed below or have tested positive in at least the last 10 days.

- high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

If anyone in the nursery becomes unwell with a new and persistent cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow the latest Government Covid-19 guidance.

## **If Your Child Shows Any Symptoms of Covid-19 Whilst At Nursery**

If your child becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow the COVID-19: guidance for households with possible coronavirus infection guidance.

If a child is awaiting collection, they will be moved to a room where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision if required.

## **Medical and Illness Information**

If your child is unable to attend nursery, you should telephone the school office on 01908 545300 before 9.00 am to notify them of the absence. If your child has shown signs of being unwell and you decide to send them into nursery, please let us know - particularly if you have administered any painkillers.

Should your child become ill during the school day or is recorded as having a temperature above 37.5 degrees Celsius, we will telephone you, in the order of the contacts given to the school Office, and ask that your child be collected.

Prescribed medication can be administered in nursery if it is required more than 3 times a day. The medication will need to be handed in at the school office each morning and a form completed. Any long term medication should be left in school and a long term medication form completed at the school office.

Please note the school policy with regards to the exclusion periods for the following illnesses and infections. These are in place to avoid spread and further infection amongst the other children in nursery:

- **Sickness and diarrhoea** – children can return to nursery **48 hours** after the last episode of sickness or diarrhoea.
- **Conjunctivitis** – Children can return to nursery after starting treatment.
- **Impetigo** – Children can return to nursery **48 hours** after starting antibiotic treatment or after the lesions have crusted and healed.
- **Ringworm** – Children do not need to be excluded but should be treated.
- **Scarlet Fever** – Children can return **24 hours** after starting antibiotic treatment.
- **Warts and Verrucae** – Verrucae should be covered.
- **Chickenpox** – Children can return to nursery once they are feeling better and all the spots have crusted over.
- **Headlice** – If you see live headlice please treat your child at home. If they are in nursery and live lice are seen, you will be contacted and asked to collect your child and treat them at home.
- **Slapped Cheek** – children can be in nursery as long as they do not have a high temperature and are well enough in themselves.

Please teach, and encourage your child to wash their hands properly at home to try to avoid the spread of infection!



## Drop Off and Pick Up Times

### All Day Sessions

- Doors open 8.30am and close at 8.45am. Any late comers need sign in at reception before entering nursery.
- Prompt pick up at 2.30pm from the nursery door. If you are going to be late, you will need to inform the school office.
- If booking for the extra hour care, prompt pick up at 3.30pm from the nursery door.

### Morning Session

- Doors open 8.30am and close at 8.45am. Any late comers need to go through reception.
- Prompt pick up at 11.30am from the nursery door. If you are going to be late, you will need to inform the school office.

### Afternoon Sessions

- Doors open 12.30pm and close at 12.40pm. Any late comers need to go through reception.
- Prompt pick up at 3.30pm from the nursery door. If you are going to be late, you will need to inform the school office.

## Drop off Routines

To help your child have a positive start to their daily nursery session, we ask that you arrive at nursery in time for the doors opening.

- Please aim for a quick goodbye and handover children to a member of nursery staff on the door
- Staff will then take your child through to nursery and help them hang their belongings on their peg before sitting down on the carpet area
- Children take part in early work activities straight away with the adults in the classroom

Children who arrive after the doors have closed, will need to be booked in at the school office before entering the nursery area.

## Pick Up Routines

Nursery doors will open for parents at the end of the nursery session (11.30am for the morning session and 2.30pm for the all day and 3.30pm for afternoon sessions). Please ensure you are on time to collect your child from nursery at the end of their session.

## Changes to Collection Arrangements

Please notify your child's class teacher, or the office, if any other person other than one of the people you have identified as being an 'Authorised Person' is collecting your child at the end of the school day. If you do not notify us of these changes, we will not hand over your child to the person collecting them until we have spoken to you.



- You will be contacted if we are unaware of a change to pick up arrangements
- Please refer to the 'Uncollected Child' policy for more details

## All Day Session – Booking an Additional Hour of Child Care

Parents of those children who are attending full day sessions in nursery will have the option of 'buying' an additional hour of childcare each day if they wish to collect their child from nursery at 3.30pm.

Parents will need to book and pay for this extra hour of childcare a week in advance, through their child's Parentpay account.

## Lunch



If your child is attending an all-day session, you will need to send them in with a suitable packed lunch. We have children who have severe and life-threatening allergies. **Please DO NOT include: whole eggs, peanut butter, chocolate spread, biscuits etc that may contain nuts.**

## PE

The children will take part in PE once a week in the school hall. They will take their shoes and socks off for this session so please help them to be independent by encouraging them to learn how to do this by themselves.



## Snack

- A mid-session snack will be available for all children
- Cool Milk to School provide daily milk. We register every child. If you **do not** wish your child to have free milk at school, please contact the school office to have them removed from the milk list.
- We have children who have severe and life-threatening allergies. **We will not have any food in nursery that include: whole eggs or nuts**



## Communication



In order to help save the environment and reduce printing costs, we send the majority of our correspondence home by email. In order to make the system effective, we need to have an up-to-date email address for you. If your email address changes it is vital that you update the school with your new address.

Please see the noticeboard outside the nursery area for sudden changes!

## Twitter

To give parents an insight in to some of the great things that the children get up to in school, we regularly post updates on our school Twitter feed. We invite parents to follow us on Twitter [@OGSPprimary](https://twitter.com/OGSPprimary)

## Your Child's Learning Journey



At Oakgrove School the children's learning journey is documented on an online system called Seesaw. At the start of their first term in nursery, parents will receive details on how to create a Seesaw account. Once you have created an account, you will receive regular updates from the school, showing you details of your child's learning observation, often linked with a photo.

Your child's learning journey is a valuable document that tracks their progress and attainment throughout their nursery year. It is extremely important that you contribute to this by sharing achievements and experiences outside of school eg:

- Photos of days out, riding their bike for the first time, cooking, taking part in sport etc
- Weekly weekend 'WOW moments' sheet
- Examples of learning at home

Evidence can be shared on your child's Seesaw account.

## Busythings Website

As a school, we subscribe to Busythings as a tool to aid children's learning in nursery. It covers each of the EYFS areas of learning and had some excellent phonics and maths games. We also have home access to this website and hope that you might be able to make use of the site at home to practise the skills the children are learning in school.

The details of the username and password that you will need to use to access the website are shown here. If you have any questions about this site or the games it contains, please do not hesitate to contact the staff in Nursery.



Oakgrove School

### Home access login

**Username:**

**home56386**

**Password:**

**gruff6885**



To access Busy Things, go to [busythings.co.uk](http://busythings.co.uk) and click 'Log in'.

Please do not share these login details with anyone outside of your school.